December 19, 2014

MEMORANDUM

TO: Early Learning Coalition Executive Directors and Interested Stakeholders
FROM: Rodney MacKinnon, Interim Executive Director


The Office of Early Learning (OEL) has collaborated with publishers of approved curricula to create and provide resources to support implementation of curricula approved for use in school readiness programs. The 2014-2015 Approved School Readiness Curricula List was released in September 2014. School readiness providers must select and implement an approved curriculum no later than December 31, 2014. This was communicated via memo and frequently asked questions documents in the Administrative Weekly 2014-35 (September 19, 2014) and the Administrative Weekly 2014-40 (November 3, 2014). Providers will designate the selected curriculum and affirm its use in their school readiness contract with the early learning coalition.

Publishers of approved curricula have created overview documents that provide additional information on the curriculum, supplemental materials and/or training available for purchase. The list of approved list of curricula, curriculum-specific overview documents and an updated frequently asked questions document may be found online at http://www.floridaearlylearning.com/providers/provider_resources/school_readiness_curriculum.aspx.

Guidance regarding non-compliance follows in addition to an updated frequently asked questions document attached. If you have any questions related to the school readiness curriculum approval process, you may email OEL Trainings at oel.trainings@oel.myflorida.com.
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Non-compliance with the implementation of approved curriculum.
Early learning programs receiving school readiness funds are required to select and implement a curriculum from the approved list. If the curriculum referenced in the provider’s contract is on the OEL-approved list, the provider may continue to use it. If not, school readiness providers must select and implement a curriculum from the approved list by December 31, 2014 and the current contract must be amended.

The provider is expected to reach out to the coalition to amend the contract, purchase and implement the approved curriculum and notify the coalition to verify compliance.

If after December 31, 2014 a provider is not implementing an approved school readiness curriculum, it is expected the coalition will consider the provider out of compliance.

Suggested steps:
1. Give the provider written notice to comply with the requirement within ten business days.
2. If the provider does not meet the requirements within this time period it is expected that a 30-day corrective action plan would be put in place.
3. If after the 30 days there is still non-compliance, steps would be taken to terminate the contract.

Regulatory references
Section 1002.82, Florida Statutes, Office of Early Learning; powers and duties.
(2) The office shall ... (l) Adopt a list of approved curricula that meet the performance standards for the school readiness program and establish a process for the review and approval of a provider’s curriculum that meets the performance standards.

Section 1002.88, Florida Statutes, School readiness program; provider eligibility to deliver the school readiness program.
(1) To be eligible to deliver the school readiness program, a school readiness program provider must... (f) Implement one of the curricula approved by the office that meets the child development standards...

RM/ei