



STATE OF FLORIDA
VOLUNTARY PREKINDERGARTEN EDUCATION PROGRAM
Certificate of Eligibility for Reenrollment

I. CERTIFICATE OF ELIGIBILITY FOR REENROLLMENT *(Issued by Early Learning Coalition, through the Family Portal)*

1. VPK program year	2. Certificate number	3. Certificate issue date	4. Parent email address
5. Parent name		6. Primary contact number	7. Secondary contact number
8. Child's full name		9. Child's date of birth	10. County
11. Program type <input type="checkbox"/> School-year program <input type="checkbox"/> VPK Specialized Instructional Services – School-year <input type="checkbox"/> Summer program <input type="checkbox"/> VPK Specialized Instructional Services – Summer			12. Estimated remaining hours or funding
13. Reenrollment into a subsequent program year? <input type="checkbox"/> Yes <input type="checkbox"/> No			

II. ADMISSION BY PROVIDER OR SCHOOL *(Jointly Prepared by Provider or School AND Parent)*

14. Name of provider or school	15. Telephone	
16. Address of VPK site	17. VPK class (optional)	18. Date child will begin attendance
The provider or school certifies that it admits the child (item 8) for enrollment in the VPK program and agrees to deliver the <u>remaining</u> VPK program for the child.		I certify that I choose the provider or school (item 14) to deliver the VPK program for my child and direct that <u>remaining</u> VPK program funds be paid to the provider or school for my child.
19. Provider or school signature	20. Date	21. Parent signature
		22. Date

III. ENROLLMENT SUBMISSION AND CONFIRMATION *(Submitted by Provider or School)*

TO PROVIDER OR SCHOOL: Contact the coalition upon enrollment of the child for payment and verification of remaining hours or funding. The Early Learning Coalition may issue a confirmation number for payment (below).	TO CONTACT THE COALITION FOR PAYMENT:
IS YOUR CONFIRMATION NUMBER (IF APPLICABLE)	

NOTICE TO PRIVATE PROVIDER OR PUBLIC SCHOOL: A private provider or public school must keep each original signed form for at least 5 years from the date of the last payment for that fiscal year or until the resolution of any related audit findings or any related litigation, whichever occurs last. A private provider must permit the early learning coalition, and a public school must permit the school district, to inspect the original signed forms during normal business hours. If required by the early learning coalition, a signed copy of this certificate must be forwarded to the coalition or a qualified contractor acting on behalf of the coalition.