

END-OF-YEAR PARENT-TEACHER CONFERENCE FORM:

Transition to Kindergarten

Student:	
Parent/Caregiver:	
School:	
Teacher:	
Grade Level:	

The following items have been completed by the preschool administrator or teacher and provided to the child’s parent or caregiver:

- Completed Transition to Kindergarten Form (*if applicable*)
- Provide copies of the Ongoing Parent-Teacher Conference form
- Share child portfolio, including strengths and weakness
- Suggested strategies parents can use at home to support transition to kindergarten (*e.g. tip sheets “Showing Up For Success: School Attendance Tips,” “9 Practical Tips to Help Your Child Transition to Kindergarten”*)
- Provide parent or caregiver with tip sheets to support the transition to kindergarten (*e.g. tip sheets “What Your Child Needs to Know to be Ready for Kindergarten,” “What is the FLKRS?”*)
- Provide a list of elementary schools the child may attend based off the area of residence
- Explain and discuss registration requirements for kindergarten (*e.g. tip sheet “How to Have a Smooth Transition to Kindergarten”*)
- Share community resources that support continued learning with parent or caregiver (*e.g. Transition Activity Calendar*)
- Share upcoming transition and parent-engagement activities with parent or caregiver (*e.g. Kindergarten Orientation flyer, Open House flyer, Back to School Event flyer, others as applicable*)

Other Comments & Suggestions:

I acknowledge these recommendations for my child’s transition to kindergarten:

Parent or caregiver signature

Date

Teacher signature

Date

Ongoing Parent-Teacher Conference Form

Student:	
Parent/Caregiver:	
School:	
Teacher:	
Grade Level:	

Conference Summary

Strengths	Needs Improvement	Suggestions and Notes

VPK Assessment	AP1	AP2	AP3	Other assessment comments
Print Knowledge				
Phonological Awareness				
Math				
Oral Language/Vocabulary				
Achievement Level Key: <i>BE</i> -Below expectations, <i>ME</i> -Meets expectations, <i>EE</i> -Exceeds expectations, <i>NA</i> -Not applicable				

I acknowledge these strengths, areas for improvement, suggestions and comments.

Parent or caregiver signature

Date

Teacher signature

Date