

From: VPKStarPilot
Sent: Tuesday, June 29, 2021 7:35 AM
Subject: Star Early Literacy How-To Webinar Training Opportunities

Good Morning Pilot Participants,

We wanted to share with you, that our Renaissance partners are offering [FREE training opportunities](#) beginning this summer through the fall for anyone who is new to Star Early Literacy. Training webinars and registration information is below.

Star Early Literacy How-to Webinars

Click the Register link, select the date, and time that best fits your schedule from the drop down options.

How to Get Started

Learn how to give Star adaptive assessments to get actionable data about students.

[Register](#)

How to Interpret Data

Use Star adaptive results to answer key questions about student performance and growth.

[Register](#)

How to Enhance Instruction

Apply Star adaptive data to focus instruction and practice and create instructional groups.

[Register](#)

From: VPKStarPilot
Sent: Thursday, June 10, 2021 3:42 PM
Subject: VPK Progress Monitoring Pilot Program Email Update June 10, 2021

Good Afternoon Pilot Participants,

As the end of our first year, we want to thank you for your participation and collaboration in the VPK Progress Monitoring Pilot Program. We hope you enjoy your summer, the Star Early Literacy Assessment Pilot site will not be available this summer from June 30, 2021 - August 1, 2021. We look forward for year two this fall, with your school year 2021-2022 VPK class(es) participation in the pilot program.

Action Items:

- 1) Device Confirmation (Lenovo Tablets and Cyber Acoustic Headphones):
 - We have several providers who have not completed the Device Confirmation Form.
 - Please complete device confirmations by June 15, 2021.
 - Click [here](#) to complete the Device Confirmation Form.
 - If your program has not received your devices, email vpkstarpilot@oel.myflorida.com.

- 2) Setting your AP3 Screening Dates (even if you completed your testing for AP3):
- Currently, the Renaissance system has default dates 4/1/2021-6/30/2021 for AP3.
 - Each provider needs to change their screening dates in Renaissance to align with their last 30 days of their VPK Program year.
 - Attached you will find a Word document that has step-by-step instructions on how to do this and a video that visually shows you the steps to complete this.
 - If you need to verify you've done this correctly or need assistance you can contact Renaissance using the Chat feature in the Renaissance product to chat instantly with a live agent Monday-Friday 7:30 AM – 8:00 PM EST, calling Customer Assistance at 1-800-338-4204 Monday-Friday 6:30 a.m. - 7:00 p.m. CST or by emailing answers@renaissance.com.
- 3) Completion of AP3:
- Provider will administer Star Early Literacy AP3 testing concurrently with your VPK Assessment Schedule, within the last 30 days of your VPK Program.
 - Please note that for any students who take multiple Star Early Literacy tests during AP3, the first test score in the AP3 window will be counted in the pilot data.

Professional Development Opportunities will be forthcoming. Please be sure to check your email for additional email updates. You can also find our email updates on the pilot website [here](#).

From: VPKStarPilot

Sent: Friday, May 21, 2021 2:51 PM

Subject: VPK Progress Monitoring Pilot Email Update 5/21/2021

Good Afternoon Pilot Participants,

For many of you, the VPK School Year Program is complete or quickly approaching. We want to thank each provider for participating in the 1st year of the 2 year VPK Progress Monitoring Pilot Program using Star Early Literacy.

We hope you have been able to use the data from AP2 to inform the instruction in your VPK classrooms. Remember, AP3 is to be administered within the last 30 days of you program year.

Many providers have asked if they need to administer the VPK Assessment and the Star Early Literacy Assessment. The Office of Early Learning is unable to remove this statute requirement. For Year 2 (2021-2022) of the VPK Progress Monitoring Pilot using Star Early Literacy, providers will need to administer the VPK Assessment as well as the Star Early Literacy Assessment. Data from both assessments can be used for planning instruction and monitoring your students' achievement.

We are looking forward to the upcoming school year and will be holding summer professional development opportunities as well as in the fall. Dates and times will be forthcoming.

Have a great weekend!

From: VPKStarPilot
Sent: Friday, May 14, 2021 12:29 PM
Subject: VPK Pilot Program Update 5.14.2021

Good Afternoon Participants,

These are general reminders to all participants. If you are no longer the person of contact for your provider site, please let me know who is so I can be sure they are on our email list.

- 1) **If you have not confirmed that you have received your devices please do so by completing this form, <https://docs.google.com/forms>.**
- 2) **If you have not yet updated your AP3 Screening Window Dates, please do so immediately. You will administer Star Early Literacy AP3 testing concurrently with your VPK Assessment Schedule, within the last 30 days of your VPK Program.** Please note that for any students who take multiple Star Early Literacy tests during AP3, the first test score in the AP3 window will be counted in the pilot data. Attached you will find a Word document that has step-by-step instructions on how to do this and a video that visually shows you the steps to complete this. If you need assistance you can contact Renaissance using the Chat feature in the Renaissance product to chat instantly with a live agent Monday-Friday 7:30 AM – 8:00 PM EST, calling Customer Assistance at 1-800-338-4204 Monday-Friday 6:30 a.m. - 7:00 p.m. CST or by emailing answers@renaissance.com.

From: VPKStarPilot
Sent: Thursday, April 8, 2021 10:45 AM
Subject: VPK Progress Monitoring Update 4/8/2021 ACTION NEEDED

Hello Participants,

We hope that most, if not all providers have received the tablets and headphones for the pilot program. We have a few important updates for everyone.

VPK Progress Monitoring Devices

If you have not already, please confirm that you have received your tablets and headphones by completing the device confirmation form here: <https://docs.google.com/forms>. If you have multiple locations, send the link to that location's contact for them to complete for their site.

VPK Progress Monitoring Pilot Assessment Period 3 Screening Window Dates

You will administer Star Early Literacy AP3 testing concurrently with your VPK Assessment Schedule, within the last 30 days of your VPK Program. Please note that for any students who take multiple Star Early Literacy tests during AP3, the first test score in the AP3 window will be counted in the pilot data.

NEW INFORMATION!!! ACTION NEEDED IMMEDIATELY!

Each provider will need to setup their AP3 Screening Window Dates by Friday April 16,2021. Attached you will find a Word document that has step-by-step instructions on how to do this and a video that visually shows you the steps to complete this. If you need assistance you can contact Renaissance using the Chat feature in the Renaissance product to chat instantly with a live agent Monday-Friday 7:30 AM – 8:00 PM EST, calling Customer Assistance at 1-800-338-4204 Monday-Friday 6:30 a.m. - 7:00 p.m. CST or by emailing answers@renaissance.com.

Office Hours will be available to ensure all providers have access and support needed to setup AP3 Screening Window Dates. Please feel free to join one or more of the sessions listed below, should you need assistance.

- 4/12/21 – 10AM-11AM EST: <https://renaissance.zoom.us>
- 4/13/21 – 1 PM-2 PM EST: <https://renaissance.zoom.us>
- 4/14/21 – 5 PM-6PM EST: <https://renaissance.zoom.us>

From: VPKStarPilot

Sent: Friday, March 12, 2021 12:05 PM

Cc: franzed@highlands.k12.fl.us; valderis.davis@highlandschristian.org

Subject: !!! NEW UPDATE !!! VPK Progress Monitoring Pilot Update on Accessing Training PowerPoints and AP3 Screening Window

Good afternoon Pilot Participants,

We have some exciting news for you!

Renaissance has made the “How to Use Reports” Training PowerPoints available to you through Renaissance U, their professional learning platform. **The PowerPoints will be available for a limited time, 60 days.** Please use the attached Florida VPK Renaissance U document for instructions for logging in and accessing the PowerPoints.

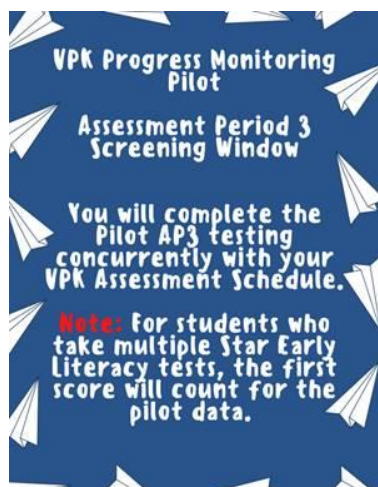
If you have questions with logging in or accessing the resources, please contact **Customer Assistance** for the most immediate assistance. This is available Monday–Friday from 6:30 A.M. to 7:00 P.M. (CST) at 1-800-338-4204.

VPK Progress Monitoring Pilot Assessment Period 3 screening window:

You will administer Star Early Literacy AP3 testing concurrently with your VPK Assessment Schedule.

Please note that for any students who take multiple Star Early Literacy tests during AP3, the first test score in the AP3 window will be counted in the pilot data. It is not necessary for you to adjust the assessment window within the Renaissance Star Early Literacy system.

Please feel free to print the graphic to post as a reminder.



From: VPKStarPilot

Sent: Monday, March 1, 2021 8:43 AM

Cc: Melinda Webster <Melinda.Webster@oel.myflorida.com>; Cassandra Jackson <cassandra.jackson@oel.myflorida.com>; Hope Colle <Hope.Colle@oel.myflorida.com>; Gary Sabitsch <Gary.Sabitsch@oel.myflorida.com>; Santosh Gunturu <Santosh.Gunturu@oel.myflorida.com>

Subject: VPK Progress Monitoring Pilot Update March 1, 2021

Good morning Pilot Participants,

Thank you for your participation and completion of AP2 that ended Friday February 26, 2021.

We understand that some providers have not received their tablet and headphone devices or do not have the necessary technology to complete AP2 testing by Feb. 26, 2021. You will still be able to test after the window closes, the software allows for student assessment all year long. A large batch of tablets and headphones were shipped to providers on Monday February 1, 2021. Another batch will be shipping soon from our vendors. When your devices are shipped you will receive an email for our office letting you know to expect them.

Florida VPK Pilot Related Questions

Please email answers@renaissance.com for Star Early Literacy Assessment product related questions and Pilotvpk@renaissance.com for OEL pilot related questions.

In your email please include:

Provider/School Name

Provider ID

Your Name

Contact Phone Number

Star Early Literacy Training Opportunities

Once children have been assessed, the next step is to view Star Early Literacy reports to analyze your students' data. To provide support in that process, Renaissance will deliver "How to Use Star Early Literacy Reports" training webinars in the first week of March to share information on the valuable reports available and how to interpret the scores to help in planning instruction for children.

Training webinar registration information is provided below. Please note that space is limited. If there are multiple teachers at your center/school who will be viewing the webinar at the same time together in a group, only one registration is needed. The teacher training will be repeated multiple times to accommodate schedules. The content is the same for each teacher training. Trainings will be recorded and posted (for 60 days) on the Pilot website at <http://www.floridaearlylearning.com/vpk> for later viewing as a review, or for those individuals who were not able to attend a live webinar.

How to Use Star Early Literacy Reports Training Webinar Registration

Participant Groups	Topic	Dates	Times	Maximum # of participants
Administrators	How to Use Star Early Literacy Reports	03/01/2021	1:00-2:30 PM EST	FULL
Teachers	How to Use Star Early Literacy Reports	03/02/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/02/2021	1:00-2:30 PM EST	FULL
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	10:00-11:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	5:00-6:30 PM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	1:00-2:30 PM EST	300

From: VPKStarPilot

Sent: Wednesday, February 17, 2021 11:33 AM

Subject: VPK Progress Monitoring Pilot Update 2-17-2021

Hello! We hope all is going well thus far with your participation in the VPK Progress Monitoring Pilot using the Star Early Literacy. Thank you for reaching out for support. Please see updated information below.

VPK Progress Monitoring Pilot Program Study

As indicated in the VPK Progress Monitoring Pilot application assurances, research activities will take place as a part of the state-wide pilot program study conducted by the Florida Center for Reading Research (FCRR). Researchers from FCRR at the Florida State University are collaborating with the Office of Early Learning to study the implementation of the STAR Early Literacy Assessment within Voluntary Prekindergarten (VPK) classrooms throughout the state. Providers participating in the Pilot may receive email communication from FCRR regarding these activities.

Star Early Literacy Training Opportunities

Once children have been assessed, the next step is to view Star Early Literacy reports to analyze your students' data. To provide support in that process, Renaissance will deliver "How to Use Star Early Literacy Reports" training webinars in the first week of March to share information on the valuable **reports available and how to interpret the scores to help in planning instruction for children.** Training webinar registration information is provided below. Please note that space is limited. If there are multiple teachers at your center/school who will be viewing the webinar at the same time together in a group, only one registration is needed. The teacher training will be repeated multiple times to accommodate schedules. The content is the same for each teacher training. Trainings will be recorded and posted on the Pilot website at <http://www.floridaearlylearning.com/vpk> for later viewing as a review, or for those individuals who were not able to attend a live webinar.

How to Use Star Early Literacy Reports Training Webinar Registration

Participant Groups	Topic	Dates	Times	Maximum # of participants
Administrators	How to Use Star Early Literacy Reports	03/01/2021	1:00-2:30 PM EST	FULL
Teachers	How to Use Star Early Literacy Reports	03/02/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/02/2021	1:00-2:30 PM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	10:00-11:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	5:00-6:30 PM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	1:00-2:30 PM EST	300

Florida VPK Pilot Assessment and Product Related Questions

Please email answers@renaissance.com for product related questions and Pilotvpk@renaissance.com for specific questions about the assessment.

From: VPKStarPilot

Sent: Thursday, January 28, 2021 2:53 PM

Subject: VPK Progress Monitoring Pilot Update (Training Opportunity) 1-28-21

Apologies, corrections are made in the webinar times below. Thank you.

Hello! It has been great to hear from many of you that the Star Early Literacy Assessment has been completed with your students. Please note that that the **Star Early Literacy Assessment Window has been extended to February 26, 2021.**

- **Star Early Literacy Training**

Once children have been assessed, the next step is to view Star Early Literacy reports to analyze your students' data. To provide support in that process, Renaissance will deliver "How to Use Star Early Literacy Reports" training webinars in the first week of March to share information on the valuable **reports available and how to interpret the scores to help in planning instruction for children.**

Training webinar registration information is provided below. Please note that space is limited. If there are multiple teachers at your center/school who will be viewing the webinar at the same time together in a group, only one registration is needed. The teacher training will be repeated multiple times to accommodate schedules. The content is the same for each teacher training. Trainings will be recorded and posted on the Pilot website at <http://www.floridaearlylearning.com/vpk> for later viewing as a review, or for those individuals who were not able to attend a live webinar.

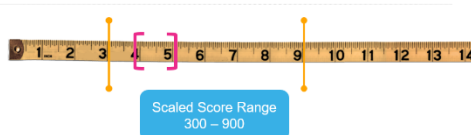
How to Use Star Early Literacy Reports Training Webinar Registration

Participant Groups	Topic	Dates	Times	Maximum # of participants
Administrators	How to Use Star Early Literacy Reports	03/01/2021	1:00-2:30 PM EST	300
Teachers	How to Use Star Early Literacy Reports	03/02/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/02/2021	1:00-2:30 PM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	10:00-11:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/03/2021	5:00-6:30 PM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	9:00-10:30 AM EST	300
Teachers (repeated)	How to Use Star Early Literacy Reports	03/04/2021	1:00-2:30 PM EST	300

• **Where can I find information regarding Star Early Literacy reports and scoring?**

- The Star Early Literacy Assessment content covers ages preschool through third grade. Scaled Scores are the scores that you will want to concentrate on for monitoring student progress using Star Early Literacy. Please see the visual below. Star Early Literacy uses a scale from 300-900. The smaller brackets show where a typical student might score at the beginning of VPK (400 to 500). Because the same range is used for all students, scaled scores can be used to compare student performance across grade levels.

Star Early Literacy Scaled Score (SS)



- Scaled Score Definition: Scaled Score (SS) is calculated based on the difficulty of items and the number of correct responses. Because the same range is used for all students, scaled scores can be used to compare student performance across grade levels. Star Early Literacy scaled scores range from 300 to 900 and relate directly to the literacy classifications. Literacy classifications are the stages of literacy development measured in Star Early Literacy and associated with scaled scores: Emergent Reader (300–674), Transitional Reader (675–774), and Probable Reader (775–900)

○ **Helpful links to find more information about reports:**

- Report Use Guidance: [Star Early Literacy - Which Report Should I Use? \(renaissance.com\)](#) (Screening Report is a good place to start.)
- Score Definitions: [SELScoreDefinitions.pdf \(renaissance.com\)](#)
- Comprehensive list of resources with a search field to find any topic you need: <https://help2.renaissance.com/SEL/Resources>

• **Technical Assistance**

The following methods can be used ongoing for Renaissance assistance:

- **Email support** is available at answers@renaissance.com or Pilotvpk@renaissance.com if you have a specific question about the Florida VPK Pilot assessment.
- **Customer assistance** is available Monday–Friday from 6:30 A.M. to 7:00 P.M. (CST) 1-800-338-4204.

- There is also have a **live chat feature** available on the Renaissance™ site home page during their office hours. Just click on the link to connect with a member of the Renaissance Technical Support Department.

From: VPKStarPilot

Sent: Wednesday, January 27, 2021 11:14 AM

Subject: VPK Progress Monitoring Pilot Update 1-27-21

Hello! We hope that all is going well thus far with your participation in the VPK Progress Monitoring Pilot using Star Early Literacy. Thank you for reaching out with your questions and needs. Please see updated information below.

- ***Current Star Early Literacy Assessment Window Extension***

The current Star Early Literacy assessment window has been extended for all Pilot participants through February 26, 2021 to allow additional time considering that technology devices are currently being shipped.

The current assessment window to administer Star Early Literacy is now **January 11-February 26, 2021.**

- **Missing Students, Adding Students or Moving Students to Another Classroom**

The student and teacher information in the Renaissance system for Star Early Literacy has been provided by the Office of Early Learning (OEL) to Renaissance from the **Provider Portal**. If students are missing, need to be added, removed, or changed to another classroom, please make those changes in the **Provider Portal**. OEL sends a nightly update to Renaissance, so those changes will be reflected in Star Early Literacy within 48 hours.

- **Technical Assistance**

The following methods can be used ongoing for Renaissance assistance:

- **Email support** is available at answers@renaissance.com or Pilotvpk@renaissance.com if you have a specific question about the Florida VPK Pilot assessment.
- **Customer assistance** is available Monday–Friday from 6:30 A.M. to 7:00 P.M. (CST) 1-800-338-4204. There is also have a **live chat feature** available on the Renaissance™ site home page during their office hours. Just click on the link to connect with a member of the Renaissance Technical Support Department.

From: VPKStarPilot

Sent: Wednesday, January 20, 2021 9:40 AM

Subject: VPK Progress Monitoring Pilot Update 1-20-21

Hello! We hope that all is going well thus far with your participation in the VPK Progress Monitoring Pilot using Star Early Literacy. Thank you for reaching out with your questions and needs. Please see updated information below.

- **Parent Letter**

Attached is an optional, customizable parent letter that you may wish to use to inform parents about the Star Early Literacy Assessment. Please feel free to use, if you wish.

- **“VPK Pilot Office Hours” for your questions!** There are three times set aside in the chart below where you can drop in with questions you may have about the pilot or issues you may be experiencing. I will be on the webinar along with a representative from Renaissance to answer questions or provide clarifying information. **Please feel to drop in at your convenience during the hour webinar to ask your questions.**

“Office Hours”

Date	Time	Registration Link
January 21, 2021	1:00-2:00 pm EST	https://renaissance.zoom.us/webinar/register
January 26, 2021	1:00-2:00 pm EST	https://renaissance.zoom.us/webinar/register
January 27, 2021	1:00-2:00 pm EST	https://renaissance.zoom.us/webinar/register

The following methods can be used ongoing for Renaissance assistance:

- **Email support** is available at answers@renaissance.com or Pilotvpk@renaissance.com if you have a specific question about the Florida VPK Pilot assessment.
- **Customer assistance** is available Monday–Friday from 6:30 A.M. to 7:00 P.M. (CST) 1-800-338-4204.
- There is also have a **live chat feature** available on the Renaissance™ site home page during their office hours. Just click on the link to connect with a member of the Renaissance Technical Support Department.
- **Administrator Login**
Please note the administrator login direction that states, “The administrator username for your school is: (sch)+(your VPK program ID number) *Example: sch1234,*” actually means to use the letters *sch*, **not** your school or center’s name. **Please do not change usernames or password names**, as the system is refreshed each night with data from the Provider Portal, and any changes will be lost.
- **Monitor Password**
You may encounter the need to enter the “Monitor Password” prior to beginning an assessment with a child. The Monitor Password is **admin**.
If a school administrator wishes to disable the initial monitor password prompt that students see when they log in to test, they can do so by following these directions.

Editing the Password Requirement Preference:

- From your Home page select your name in the upper-right corner > Edit Preferences > Password Requirement. By default, all of your classes are listed. For each class, un-check the 'Before a Star test' box, then click Save Changes.
- **Adding Students or Moving Students to Another Classroom**
The student and teacher information in the Renaissance system for Star Early Literacy has been provided by the Office of Early Learning (OEL) to Renaissance from the Provider Portal. If students need to be added, removed, or changed to another classroom, please make those changes in the Provider Portal. OEL sends a nightly update to Renaissance, so those changes will be reflected in Star Early Literacy within 48 hours.

- **Technology Devices**

Each VPK classroom participating in the pilot will receive a tablet and a set of headphones. This equipment will be shipped directly to the centers and schools. Due to high national demand for technology at this time, the devices are due to arrive **late January**. The tablets and the headphones may not arrive at the same time, as they are shipped from different vendors.

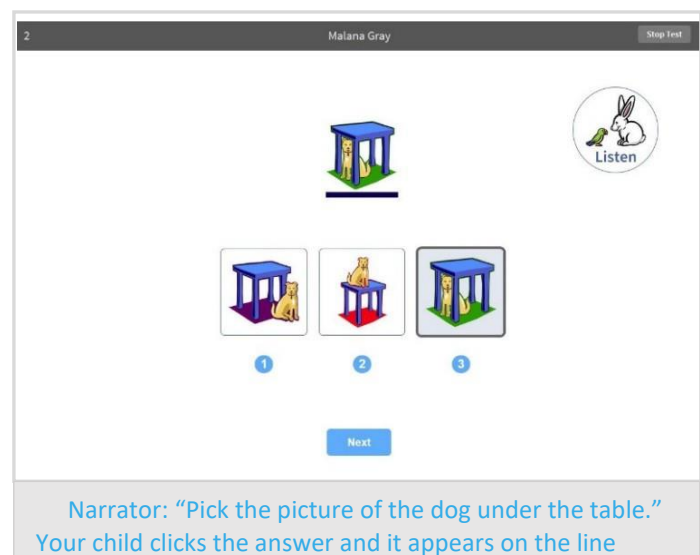
Actually, any device can be used for Star Early Literacy that has internet access and at least a 10” screen. If a center or school has other devices that can be used, you do not need to wait for the tablets to arrive. If needed, we may need to **extend the assessment window** for those centers/schools who do not have an alternate device for use. The current assessment window is January 11-February 12, 2021.

Thank you for your participation in the pilot! Student progress information will be very useful in planning instruction for your children and monitoring their progress.

RENAISSANCE®

Dear Parents,

As you know, reading is a skill essential for all students. As educators, our goal is to help develop and nurture students’ skills. Beginning in January 2021, your child will be taking Renaissance Star Early Literacy® to gauge their performance on early literacy skills and early numeracy skills as part of the VPK Progress Monitoring Pilot sponsored by the Department of Education Office of Early Learning. This assessment will be administered at the beginning, middle and end of the school year to monitor your child’s progress.



Star Early Literacy is a computer-adaptive assessment taken on a computer or tablet (e.g., iPad®) and uses audio in which a narrator reads the questions to students. The questions each student sees get easier or more difficult depending on how the student responds. The assessment typically takes less than 15 minutes to complete. Star Early Literacy will provide important information for your child’s teacher to plan instruction to meet your child’s educational needs. Click the link below to see the student experience.

[Star Early Literacy taken on a tablet](#)

Every day we will work with your child to develop and grow their early literacy skills. Here are some skills and activities you can work on at home to support and practice what your child is learning at school. For more information, please visit <http://flbt5.floridaearlylearning.com/families.html>.

Talk with Your Child: Use trips to the grocery store, dinnertime chats and driving in the car as a time to introduce new words and talk about the world around us.
Exchange Stories: Tell a great story and have your child tell you one back! It's a great way to build oral language and learn new words.
Talk About Letters: Help your child learn the names of the letters and the sounds the letters make. Turn it into a game! For example, you could say, "I'm thinking of a letter and it makes the sound ssssss."
Have Fun with Rhymes: Sing rhyming songs, read rhyming books and say tongue twisters with your child. This helps them learn new sounds in words.
Read Every Day and Ask Questions: Reading together for 20 minutes each day and talking about what you are reading helps children understand what they are reading.
Take Advantage of Available Help: Select books your child is most interested in reading. Talk with your child's teacher or a local librarian to find the best books for your child.

Please don't hesitate to contact us with any questions regarding our implementation of Star Early Literacy. Thank you for partnering with us and supporting your child's learning.

From: VPKStarPilot
Sent: Thursday, January 14, 2021 3:22 PM
Subject: VPK Progress Monitoring Pilot Update

Hello! Thank you for your participation in the VPK Progress Monitoring Pilot using Star Early Literacy. We are reaching out with an update as we near the end of the first week of implementation. Thank you for reaching out with your questions and needs. Some of the frequently asked questions are addressed in the content below.

- **Technology Devices**

Each VPK classroom participating in the pilot will receive a tablet and a set of headphones. This equipment will be shipped directly to the centers and schools. Due to high national demand for technology at this time, the devices are due to arrive **mid to late January**. The tablets and the headphones may not arrive at the same time, as they are shipped from different vendors. Actually, any device can be used for Star Early Literacy that has internet access and at least a 10" screen. If a center or school has other devices that can be used, you do not need to wait for the tablets to arrive. If needed, we may need to adjust the assessment window for those centers/schools who do not have an alternate device for use. The current assessment window is January 11-February 12, 2021.

- **Star Early Literacy Login Instructions**

All participating provider administrators should have already received an email from Renaissance with Star Early Literacy login instructions. Please reply to this message if you have not yet received that communication. Please check the spam or junk email folder as well.

- **Monitor Password**

You may encounter the need to enter the "Monitor Password" prior to beginning an assessment with a child. The Monitor Password is **admin**.
If a school administrator wishes to disable the initial monitor password prompt that students see when they log in to test, they can do so by following these directions.

Editing the Password Requirement Preference:

- From your Home page select your name in the upper-right corner > Edit Preferences > Password Requirement. By default, all of your classes are listed. For each class, un-check the 'Before a Star test' box, then click Save Changes.

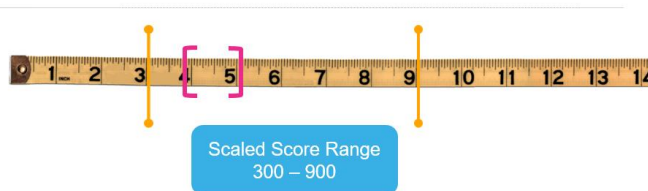
- **Adding Students or Moving Students to Another Classroom**

The student and teacher information in the Renaissance system for Star Early Literacy has been provided by the Office of Early Learning (OEL) to Renaissance from the Provider Portal. If students need to be added, removed, or changed to another classroom, please make those changes in the Provider Portal. OEL sends a nightly update to Renaissance, so those changes will be reflected in Star Early Literacy in one to two days.

- **Star Early Literacy Reports**

As students are assessed and you begin to look at reports, you will notice that “benchmarks” are not addressed for Pre-K. The Star Early Literacy Assessment content covers ages preschool through third grade. Scaled Scores are the scores that you will want to concentrate on for monitoring student progress using Star Early Literacy. Please see the visual below. Star Early Literacy uses a scale that is 300-900. The smaller brackets show where a typical student might score at the beginning of VPK (400=age 4) to (500=age 5). Because the same range is used for all students, scale13 scores can be used to compare student performance across grade levels.

Star Early Literacy Scaled Score (SS)



Professional Development: The next round of Star Early Literacy training in early March will focus on how to interpret Star Early Literacy reports and use the data to plan instruction. Registration information will be sent out soon for the administrator and teacher trainings. The trainings will also be recorded for later viewing.

- **Technical Assistance**

There are a few ways to contact Renaissance for assistance:

- A link to a resource page including **frequently asked questions** and **recorded trainings** can be found here <http://www.floridaearlylearning.com/vpk>
- **Email support** is available at answers@renaissance.com or Pilotvpk@renaissance.com if you have a specific question about the Florida VPK Pilot assessment.
- **Customer assistance** is available Monday–Friday from 6:30 A.M. to 7:00 P.M. (CST) 1-800-338-4204.
- There is also have a **live chat feature** available on the Renaissance™ site home page during office hours. Just click on the link to connect with a member of the Renaissance Technical Support Department.