Office of Early Learning

VPK Provider Improvement Process Overview Webinar

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Director of VPK Accountability

Cassandra Jackson
VPK Educational Policy Consultant

February 26, 2020
Webinar Etiquette

Your phone is on mute. Please type your questions or comments about any of the information presented in the questions box in the Webinar control panel.

Handouts are available for download in the Handouts section of the menu bar.

Please type “Yes” in the questions box if you can hear us and can see the webinar.
VPK Readiness Rate Overview

Provider Resources

**Coalitions**
- Roles and Responsibilities
- VPK Child Eligibility
- VPK Provider Eligibility
- VPK Readiness Rates
- VPK Programs
- VPK Assessments and Kindergarten Readiness
- Good Cause Exemption
- Professional Development and Training
- Resources
- Contacts

**Providers**
- Becoming a VPK Provider
- Becoming a VPK Teacher or Director Endorsed
- Frequently Asked Questions
- VPK Programs for Children with Special Needs
- The VPK Class
- VPK Readiness Rates
- Assessments and FLKRS
- VPK Provider Improvement
- Professional Development and Training
- Contacts

**Families**
- How to Apply for VPK
- VPK Parent Handbook
- VPK for Children with Special Needs
- VPK Readiness Rates
- Finding Local VPK Programs
- My First Day of VPK
- Changing VPK Providers
- Getting Ready for Kindergarten
- Resources for Families
- Contacts

**Florida’s VPK Program**
- About VPK
- VPK Fact Sheet
- VPK Readiness Rates
- Types of VPK Programs
  - Florida Standards Four Years Old-Kindergarten
  - Regulations
  - Contacts
Agenda

– Review of related rules
– Review of provider on probation requirements
– Overview of Provider Improvement Plan development and submission process
Florida’s VPK Accountability Rule

6M-8.700 Provider on Probation; Voluntary Prekindergarten Education Program Improvement Plan and Implementation; First Year Probation.

(1) Probation. A provider remains on probation until it meets the minimum rate adopted by the Office as satisfactory under Section 1002.69(6), F.S. An early learning coalition or school district, as applicable, shall place on first year probation any Voluntary Prekindergarten Education (VPK) provider which fails to meet the minimum kindergarten readiness rate for a program type (school-year or summer) adopted by the Office of Early Learning as satisfactory under Section 1002.69(6), F.S, and require such provider to submit and implement an approved improvement plan designed to improve the provider’s kindergarten readiness rate. An improvement plan shall include:

(a) Use of Approved Curriculum or Staff Development Plan. A VPK provider on probation must select either an approved curriculum from the list of approved curricula for providers on probation on the Office’s website per Rule 6M-8.604, F.A.C., or a staff development plan available from the Office of Early Learning per Rule 6M-8.605, F.A.C., as a target area in its improvement plan. An early learning coalition or school district, as applicable, shall require a VPK provider on probation to use an approved curriculum or staff development plan in accordance with Section 1002.67(4)(c), F.S. The Office’s website is: http://www.floridaearlylearning.com/providers/provider_resources/vpk_curriculum.aspx.
VPK Provider Improvement Process

Related Rules

• **Rule 6M-8.700, F.A.C.** Provider on Probation; Voluntary Prekindergarten Education Program Improvement Plan and Implementation; First Year Probation

• **Rule 6M-8.701, F.A.C.** Provider on Probation; Voluntary Prekindergarten Education Program Annual Probation Progress Report; Second and Subsequent Year Probation

• **Rule 6M-8.702, F.A.C.** Removal From Voluntary Prekindergarten Education Program Eligibility

• **Rule 6M-8.605, F.A.C.** VPK Staff Development Plan for Providers on Probation

Providers on probation are required to:

- **Year 1** — Submit an improvement plan electronically for approval by the coalition or school district and implement the plan. The provider must select **two target areas for improvement**. The first target area is mandatory; providers must purchase and implement a DOE-approved curriculum or complete the [DOE-Approved Staff Development Plan for Providers on Probation](https://example.com).

- **Year 2** — Remain on probation and submit a VPK Education Program Annual Probation Progress Report.

- **Year 3** — Apply for and be granted a good cause exemption or be removed from the VPK program for five years.
VPK Provider Improvement Process

Providers must complete all steps of the improvement process electronically on the readiness rate website at https://vpkrates.floridaearlylearning.com/home.

Target Area 1


- **Staff Development Plan**
Staff Development Plan: Required trainings before VPK program begins:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Available Format(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implementing the Florida Standards in Preschool Classrooms: 3 Years Old to Kindergarten</td>
<td>Instructor-led or Online</td>
</tr>
<tr>
<td>Emergent Literacy for VPK Instructors</td>
<td>Online</td>
</tr>
<tr>
<td>Language and Vocabulary in the VPK Classroom</td>
<td>Online</td>
</tr>
<tr>
<td>How to Administer the VPK Assessment</td>
<td>Instructor-led or Online</td>
</tr>
</tbody>
</table>
### Staff Development Plan: Required trainings before 50% of VPK instructional hours:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Available Formats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrating the Standards: Phonological Awareness</td>
<td>Instructor-led or Online</td>
</tr>
<tr>
<td>VPK Assessment Instructional Implications</td>
<td>Instructor-led or Online</td>
</tr>
</tbody>
</table>
VPK Provider Improvement Process

Staff Development Plan

• Approved Staff Development Plan for VPK Providers on Probation
  ▪ Exhibit A: Staff Observation
  ▪ Exhibit B: Monthly Feedback Template
  ▪ Exhibit C: Assessment Results Meeting Template
<table>
<thead>
<tr>
<th>Staff Member:</th>
<th>Director/Supervisor:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>LANGUAGE DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interactions and Instructional Strategies</td>
</tr>
<tr>
<td>-------------------------------------------</td>
</tr>
<tr>
<td>The instructor engages in individual conversations with children.</td>
</tr>
<tr>
<td>The instructor facilitates small group interactions with a focus on building vocabulary.</td>
</tr>
<tr>
<td>The instructor engages in interactions that build on children’s prior knowledge and interests.</td>
</tr>
</tbody>
</table>
Meetings should be based upon the two most recent bi-weekly observations with one meeting per month occurring for each VPK staff member. Use the tables below to reflect on interactions and instructional strategies related to language development and phonological awareness noted during the observation. Be sure to complete the planning section of each table ensuring that classroom interactions and instructional strategies are translating to children’s learning in the specified areas.

### FIRST OBSERVATION

<table>
<thead>
<tr>
<th>Discussed</th>
<th>Interactions and Strategies to Reflect Upon</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Discussed</th>
<th>Planning: Future Goals and Plans for Growth</th>
<th>Notes</th>
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<tbody>
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</tbody>
</table>
Directors/supervisors must meet with teaching staff at least once to discuss VPK Assessment results by class. Cooperatively written lesson plans should be developed to link VPK Assessment results with further instruction, particularly in the areas of phonological awareness and language development/vocabulary. Children’s individualized needs should be addressed by the plan for at least the two areas mentioned.

### VPK ASSESSMENT DISCUSSION

<table>
<thead>
<tr>
<th>Discussed</th>
<th>Items to Address/Agenda</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Discussed</th>
<th>Classroom Implications of Assessment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
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<td></td>
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</tbody>
</table>
A VPK provider on probation must select a minimum of one of the following additional areas in its improvement plan:

1. Administrative and management practices, including training, educational level, and retention of prekindergarten instructors;
2. Classroom learning environment;
3. Child developmental screenings and assessments;
4. Social-emotional interactions among prekindergarten instructors and students;
5. Students’ ability to make age appropriate progress in the development of language and cognitive capabilities and emotional, social, regulatory and moral capacities; or
6. Family involvement in the early childhood program.
<table>
<thead>
<tr>
<th>Task</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>VPK Provider Acknowledgement</td>
<td>March 9, 2020</td>
</tr>
<tr>
<td>VPK Provider Improvement Plan</td>
<td>Provider must have an approved improvement plan in place for at least 30 days prior to receiving an advance payment and for at least 30 days prior to offering VPK instruction for the next VPK program.</td>
</tr>
</tbody>
</table>
Once logged in, provider selects Final Readiness Rate and Improvement Process link.

<table>
<thead>
<tr>
<th>Parents</th>
<th>Providers</th>
<th>Coalitions</th>
<th>OEL Resources</th>
<th>Statewide Initiatives</th>
<th>About Us</th>
</tr>
</thead>
</table>

**Provider Resources**

No resources available at this time.

**Preliminary Readiness Rate & Dispute Process**

Access for Preliminary Readiness Rate and dispute process.

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**Verification of Children Served**

The following list includes children served in the VPK program. This list will remain available for review and verification during the VPK Provider Verification of Children Served process. To view the list, please click on the link above.

**Final Readiness Rate and Improvement Process**

View your Final VPK Provider Kindergarten Readiness Rate Report(s), please click on the link above.

---

**NOTE** Avoid using browser’s Back button. Click [Logout] to return to OEL Administrator Account!
Provider on Probation Acknowledgment

**Final Readiness Rate and Improvement Process**

Please select from the following menu for your 2018-19 School-Year and/or Summer VPK program.

<table>
<thead>
<tr>
<th>VPK Provider Improvement Process</th>
<th>Program Type</th>
<th>Status *</th>
<th>Review **</th>
<th>Pending Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>VPK Provider Kindergarten Readiness Rate Report</td>
<td>School-Year</td>
<td>NOT STARTED</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>VPK Provider Acknowledgement</td>
<td>School-Year</td>
<td>NOT STARTED (due 3/9/2020)</td>
<td>YES</td>
<td></td>
</tr>
<tr>
<td>VPK Provider Improvement Plan</td>
<td>School-Year</td>
<td>NOT STARTED</td>
<td>YES</td>
<td></td>
</tr>
</tbody>
</table>

* Status Codes

- **NOT STARTED** = The VPK Provider has not yet begun to enter the requested information.
- **SAVED** = The VPK Provider has begun to enter the information, has saved the information, but has not yet clicked [Submit].
- **SUBMITTED** = The VPK Provider has completed the requested information and has clicked [Submit].
Provider on Probation Acknowledgment

NOTE: Avoid using browser’s Back button. Click [Logout] to return to OEL Administrator Account!

Provider Acknowledgement

Provider Name:  
County of Program:  
Provider Address:  
Program Year: 2018-19  
Program Type: School-Year

- VPK providers who fall below the minimum readiness rate shall acknowledge their designation as a low performing VPK provider within 21 days of posting of the Final VPK Readiness Rates.  
- Please complete the contact information below for the person who is submitting the Provider Acknowledgement. Then click [Next].  
- After you have completed the Provider Acknowledgement, click the [Submit] button.  
- Once you have submitted your Provider Acknowledgement, you may begin creating your Improvement Plan.

All the fields marked with asterisk (*) are mandatory

* Name (of person submitting the Provider Acknowledgement):

* Position:

* Contact Email Address:

☐ I hereby acknowledge that the center noted above has been identified as a VPK Low Performing Provider based on the 2018-19 VPK Provider Kindergarten Readiness Rates. If I remain on probation for two consecutive years and fail to meet the minimum rate established by the State Board of Education, I intend to apply for a good cause exemption.

Submit

Reset
Once provider has submitted the Acknowledgement, next step is to return to “Improvement Process Home.”
Provider selects “VPK Provider Improvement Plan link.

**Status Codes**
- NOT STARTED = The VPK Provider has not yet begun to enter the requested information.
- SAVED = The VPK Provider has begun to enter the information, has saved the information, but has not yet clicked [Submit].
- SUBMITTED = The VPK Provider has completed the requested information and has clicked [Submit].

**Review Codes**
- PENDING = The coalition/district/DOE is reviewing the information submitted by the VPK Provider.
- APPROVED = The coalition/district/DOE has approved the information submitted by the VPK Provider.
- DISAPPROVED = The coalition/district/DOE has not approved the information submitted by the VPK Provider.
VPK Provider Improvement Process

Provider completes information step by step in the Improvement Plan required fields.
# VPK Provider Improvement Process

## Readiness Rate History

<table>
<thead>
<tr>
<th>Program Year</th>
<th>Program Year Rate Minimum</th>
<th>Readiness Rate Score</th>
<th>Low Performing</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-19</td>
<td>60</td>
<td>53</td>
<td>Yes</td>
</tr>
<tr>
<td>2017-18</td>
<td>60</td>
<td>56</td>
<td>Yes</td>
</tr>
<tr>
<td>2016-17</td>
<td>60</td>
<td>75</td>
<td>No</td>
</tr>
<tr>
<td>2015-16</td>
<td>70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2014-15</td>
<td>70</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Measures and Rates

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>WSS Scores</td>
<td>*</td>
</tr>
<tr>
<td>FAIR Scores</td>
<td>*</td>
</tr>
<tr>
<td>Readiness Rate</td>
<td>53</td>
</tr>
<tr>
<td># of Children in Readiness Rate Calculation</td>
<td>15</td>
</tr>
<tr>
<td>Percent of Children in Readiness Rate Calculation</td>
<td>68</td>
</tr>
<tr>
<td>Percent of Children Meeting Substantial Completion</td>
<td>82</td>
</tr>
</tbody>
</table>

* No data are displayed when there are less than 10 children

## Self-Assessment Information

### Self-Assessment Instrument

<table>
<thead>
<tr>
<th>Classroom Assessment Scoring System (CLASS) - Preschool (Pre-K) Version</th>
<th>Completion Date (MM/DD/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12/03/2019</td>
</tr>
</tbody>
</table>

## Target Areas Information [What are Target Areas?]

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Provider Pending Tasks</th>
<th>Provider Last Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developmentally Appropriate Curriculum</td>
<td>No</td>
<td>2/18/2020 1:54:19 PM</td>
</tr>
<tr>
<td>Administrative and Management Practices</td>
<td>No</td>
<td>2/18/2020 1:54:05 PM</td>
</tr>
</tbody>
</table>
Target Area 1: New Curriculum (example)

Developmentally appropriate curricula offer opportunities for children to learn individually and in groups according to their developmental needs and interests. The program should implement a curriculum that is consistent with its goals for children and promotes learning and development in each of the developmental domains addressed in the Florida VPK Education Standards adopted by the Department of Education.

Adding New Curricula: Click Add New Curriculum to select a new developmentally appropriate curriculum. Select the desired curriculum from the Curriculum drop down list. Once you have selected the curriculum, enter the Projected Purchase Date, the Projected Training Completion Date, and click the Save button.

Editing Curricula: From the table, click the desired Curriculum link within the grid. Edit the necessary fields, and click the Save button.

<table>
<thead>
<tr>
<th>Developmentally Appropriate Curriculum</th>
<th>Projected Purchase Date</th>
<th>Actual Purchase Date</th>
<th>Projected Training Completion Date</th>
<th>Actual Training Completion Date</th>
<th>Creation Date</th>
<th>Approval Date</th>
<th>Pending Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delete The InvestiGator Club</td>
<td>05/29/2020</td>
<td>06/26/2020</td>
<td>02/24/2020</td>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Go Back
Target Area 1: New Curriculum

**NOTE**: Avoid using browser's Back button. Click [Logout] to return to OEL Administrator Account!

Low Performing Provider Year 1

Developmentally Appropriate Curriculum

Developmentally appropriate curricula offer opportunities for children to learn individually and in groups according to their developmental needs and interests. The program should implement a curriculum that is consistent with its goals for children and promotes learning and development in each of the developmental domains addressed in the Florida VPK Education Standards adopted by the Department of Education.

**Adding New Curricula**: Click *Add New Curriculum* to select a new developmentally appropriate curriculum. Select the desired curriculum from the *Curriculum* drop-down list. Once you have selected the curriculum, enter the *Projected Purchase Date*, the *Projected Training Completion Date*, and click the Save button.

**Editing Curricula**: From the table, click the desired *Curriculum* link within the grid. Edit the necessary fields, and click the Save button.

| *Curriculum:*       | The InvestGator Club | *Projected Purchase Date:* | 5/29/2020 | *Actual Purchase Date:* | | *Projected Training Completion Date:* | 6/26/2020 | *Actual Training Completion Date:* | |
|---------------------|----------------------|----------------------------|-----------|--------------------------|| -------------------------------------------------|-----------|---------------------------------|---|

<table>
<thead>
<tr>
<th>Developmentally Appropriate Curriculum</th>
<th>Projected Purchase Date</th>
<th>Actual Purchase Date</th>
<th>Projected Training Completion Date</th>
<th>Actual Training Completion Date</th>
<th>Creation Date</th>
<th>Approval Date</th>
<th>Pending Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>The InvestGator Club</td>
<td>05/29/2020</td>
<td>06/26/2020</td>
<td>02/24/2020</td>
<td>No</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
VPK Provider Improvement Process

Target Area 1: Staff Development Plan (example)

As part of your Improvement Plan, you are required to include either Developmentally Appropriate Curricula, or Staff Development Plan as a Target Area. Once you’ve added your first Target Area you may choose from the remaining Target Areas. You are required to select a minimum of two different Target Areas for improvement.

Adding Target Areas: Click the Add New Target Area link to add a new Target Area. Once you’ve clicked the Add New Target Area link, select a Target Area from the drop down list, and click the Add Target Area Details button.

Editing Target Areas: From the table shown below, click the name of the desired Target Area.

Deleting Target Areas: From the table shown below, click the Delete link adjacent to the desired Target Area. Please note that you can not delete a Target Area once your Improvement Plan has been approved.

### Add Target Area

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Provider Pending Tasks</th>
<th>Provider Last Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delete</td>
<td>Staff Development Plan</td>
<td>No</td>
</tr>
<tr>
<td>Delete</td>
<td>Family Involvement</td>
<td>No</td>
</tr>
</tbody>
</table>
VPK Provider Improvement Process

Target Area: Staff Development Plan

DOE-Approved Staff Development Plan for VPK Providers on Probation

Pursuant to 1002.67(3)(c)2., Florida Statutes, the Department of Education has approved the following for VPK providers on probation who choose to use the staff development plan to strengthen instruction in language development and phonological awareness. The Staff Development Plan includes both required and recommended trainings and activities. The Staff Development Plan's use will be monitored by the local Early Learning Coalition.

- Click the □ image to expand a section.
- Click the □ icon to collapse a section.
- You must acknowledge the Bi-Weekly and Monthly Required Staff Development Activities to submit your Improvement Plan.
- You must acknowledge the Required VPK Assessment Administration Follow-Up Activities to submit your Improvement Plan.
- You must enter staff member information for your center's voluntary prekindergarten program directors, instructors, and assistant teachers to submit your improvement plan.
- Sections with **Pending Tasks** adjacent to their name have incomplete tasks. Expand these sections and complete the required tasks.

<table>
<thead>
<tr>
<th><strong>Required</strong></th>
<th>Bi-Weekly and Monthly Staff Development Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required</strong></td>
<td>VPK Assessment Administration Follow-Up</td>
</tr>
<tr>
<td><strong>Required</strong></td>
<td>Staff Development Trainings and Activities</td>
</tr>
<tr>
<td><strong>Recommended</strong></td>
<td>Staff Development Trainings and Activities</td>
</tr>
</tbody>
</table>

Go Back
Target Area 2: Select from dropdown menu

As part of your Improvement Plan, you are required to include either Developmentally Appropriate Curriculum Target Area. Once you've added your first Target Area you may choose from the remaining Target Areas a minimum of two different Target Areas for improvement.

Adding Target Areas: Click the Add New Target Area link to add a new Target Area. Once you've clicked, select a Target Area from the drop down list, and click the Add Target Area Details button.

Editing Target Areas: From the table shown below, click the name of the desired Target Area.

Deleting Target Areas: From the table shown below, click the Delete link adjacent to the desired Target Area. You cannot delete a Target Area once your Improvement Plan has been approved.
In this area of the Improvement plan, users may leave comments which can be viewed by any user who has access to the Improvement Plan. Comments are displayed along with the posting user's name, user role, and the date on which the comment was posted. Once entered, comments can NOT be edited or deleted.

**Adding Comments:** Enter a comment into the Comment box and click the Save Comment button.

Comment (maximum 500 characters):
**VPK Provider Improvement Process**

**Improvement Plan submission completed**

![Image of Final Readiness Rate and Improvement Process](image)

<table>
<thead>
<tr>
<th>VPK Provider Improvement Process</th>
<th>Program Type</th>
<th>Status</th>
<th>Review **</th>
<th>Pending Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>VPK Provider Kindergarten Readiness Rate Report</td>
<td>School-Year</td>
<td>SUBMITTED (on 2/14/2020)</td>
<td>--</td>
<td>NO</td>
</tr>
<tr>
<td>VPK Provider Acknowledgement</td>
<td>School-Year</td>
<td>SUBMITTED (on 2/14/2020)</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>VPK Provider Improvement Plan</td>
<td>School-Year</td>
<td>PENDING</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>
VPK Readiness Rate Overview

Provider Resources

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- Frequently Asked Questions
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- How to Apply for VPK
- VPK Parent Handbook
- VPK for Children with Special Needs
- VPK Readiness Rates
- Finding Local VPK Programs
- My First Day of VPK
- Changing VPK Providers
- Getting Ready for Kindergarten
- Resources for Families
- Contacts

Florida’s VPK Program
- About VPK
- VPK Fact Sheet
- VPK Readiness Rates
- Types of VPK Programs
- Florida Standards Four Years Old-Kindergarten
- About Assessments in VPK and Kindergarten Screening
- Regulations
- Contacts
Voluntary Prekindergarten (VPK) Education Program

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