



**Early Learning/Child Care Provider – ARPA Child Care Stabilization Subgrant:
Round 1 – Installments 2 & 3 Certification**

Instructions: Providers must complete and submit the following subgrant certification for review and approval to receive the next installment of its awarded ARPA Child Care Stabilization Subgrant.

Section 1. General Applicant Information

Legal Name of Provider and d/b/a as listed in the Provider Portal (if applicable):	
License or Exemption #	EFSM Provider ID

Section 2. Operational Status

Is your program operating under the same license number as listed above?

Yes No If no, explain change _____

What is the current status of your program?

Open
 Temporarily closed due to public health, financial hardship, or other reasons relating to the Coronavirus Disease 2019 (COVID-19) public health emergency. Please provide details about the temporary closure and planned reopening date: _____

Permanently closed

Have you had a contract terminated and eligibility revoked with the local early learning coalition since initial approval?

Yes No

Have you implemented policies in line with guidance and orders from federal, state, and local authorities to the greatest extent possible?

Yes No

Have you reduced staff or reduced staff salaries/benefits since initial application?

Yes No If yes, explain _____

Have you provided relief from copayments and tuition payments for struggling families, to the greatest extent possible?

Yes No

Section 3. Funds Utilization

Subgrant funds may only be used for the following categories. Please enter an amount spent for each category. Expenditures are not required for every category. If no funds were spent in a category, enter zero (\$0).

Category	Amount Spent
Personnel/Benefits, Other Personnel Costs (Do NOT include Workforce Investment costs, see category below)	
Rent or Mortgage, Business Operating Costs, and Facility Expenses	
PPE, cleaning and sanitation supplies and services, or training and professional development related to health and safety practices	
Purchases of or updates to equipment and supplies to respond to COVID-19	
Goods and services necessary to maintain or to resume child care services	
Mental health supports for children and employees	
Workforce Investment	
Copayment or Tuition Waivers	
Total	

Have funds been used or do you plan to use funds for business expenditures prior to March 11, 2021?

Yes No

Subgrant Awarded: _____

Amount Paid to Date: _____

Amount Spent: _____

Balance Remaining: _____

Provider Affirmation

The following signature affirms that I will continue to adhere to the initial subgrant application. I attest to the fact that the information I provide in this certification is true and accurate and understand if my certification is incomplete or incorrect it will be returned to me.

Signature of Authorized Provider Representative

Signature _____ Date _____

Printed Name _____ Title _____

I confirm that this electronic signature is to be the legally binding equivalent of my handwritten signature and that the data on this form is accurate to the best of my knowledge.

Coalition Subgrant Certification

Does the provider continue to meet the initial eligibility criteria?

- Yes No Same license number Comments _____
- Yes No Open and providing child care services (temporary closures okay)
- Yes No Have you verified the provider is not under investigation or been convicted of child care fraud?
- Yes No Have you verified the provider is not on the Florida Child Care Food Program (CCFP) USDA Disqualified List?
- Yes No Have you verified the provider has not had a contract terminated **and** eligibility revoked since initial approval?

If all above responses are “yes,” this certification form can be accepted.

ARPA Stabilization Subgrant Awarded:

- Subgrant Amount: _____ Amount Spent: _____ Amount Remaining: _____
- Subgrant Installment Payment Denied - Reason: _____

ELC / RCMA Subgrant Affirmation

The following signature affirms that the subgrant certification has been completed and the provider has been determined compliant/noncompliant with subgrant requirements in accordance with the DEL Program Guidance 240.21 – COVID-19, Appendix C, American Rescue Plan (ARP) Act Stabilization Subgrants for Early Learning/Child Care Providers.	
ELC / RCMA Signature:	Date:
Printed Name:	Title:
Phone:	Email:
Comments:	