



School Readiness Quality Performance

Tasks and Deliverable Schedule

The Provider is responsible for completing the tasks, deliverables and submitting the evidence of completion into the QPS by the benchmark due date for the following Administrative Tasks and Strategies indicated with an “X” in the first column.

Administrative Tasks			
Check options	Strategy/Deliverables	Evidence of Completion	Due Date
<input type="checkbox"/>	QPS Tasks		
	Confirm or update the Teacher/Director Roster in the QPS.	Teacher/Director Roster in the QPS updated by the Provider by the due date and approved by the ELC.	Monthly and whenever staff changes occur
Strategies			
Check options	Strategy/ Deliverables	Evidence of Completion	Due Date
<input type="checkbox"/>	CGC		
	Completion of 24 hours of Infant/Toddler or PreK MMCI course by each participating teacher/director listed on the Teacher/Director Roster.	Teachstone certificate of completion for 24 total hours of MMCI for each participating teacher/director uploaded by the Provider into QPS by the due date and approved by the ELC.	
<input type="checkbox"/>	Early Childhood Training System Courses		
	Register each participating teacher/director for Course 1	Course 1 registration for each participating teacher/director uploaded by the Provider into QPS system by the due date and approved by the ELC.	

	Each participating teacher/director successfully completes and masters Course 1.	Course 1 certificate of mastery for each participating teacher/director, uploaded by the Provider into the QPS by the due date;	
	Course 2 registration for each participating teacher/director, uploaded by the Provider into QPS by the due date and approved by the ELC.	Course 2 registration for each participating teacher/director, uploaded by the Provider into QPS by the due date and approved by the ELC.	
	Each participating teacher/director completes and masters Course 2.	Course 2 certificate of mastery for each participating teacher/director, uploaded by the provider into the QPS by the due date and approved by the ELC.	
<input type="checkbox"/> Professional Development			
	Each teacher/director will create a Registry account and generate a PD plan in the statewide professional development (PD) registry system	A PD plan for each of the provider’s participating teachers/directors, uploaded by the provider into QPS by the due date and approved by the ELC. Each PD plan shall indicate the training/credential/specialization/degree the teacher/director agrees to achieve progress toward completion, approved by the ELC.	
	Demonstrate progress on PD plan by each participating teacher/director.	Documentation of evidence of progress for each participating teacher/director in accordance with Statewide SR Provider Contract OEL Form SR 20, Exhibit 3, uploaded by the provider into QPS by the due date and approved by the ELC.	
	Demonstrate progress on PD plan by each participating teacher/director.	Documentation of evidence of progress for each participating teacher/director in accordance with Statewide SR Provider Contract OEL Form SR 20, Exhibit 3, uploaded by the provider into QPS by the due date and approved by the ELC.	
<input type="checkbox"/> 20-hour IACET- or DEL-Approved Training			
	Each participating teacher/director completes an approved training.	Training/course certificate demonstrating completion of at least 20 approved total training/course hours for each of the provider’s participating teachers/directors uploaded by the	

		provider into QPS by the due date and approved by the ELC.	
<input type="checkbox"/>	Certified Coaching		
	Each participating classroom participates in 20 total hours of certified coaching visits.	Attestation for each of the provider’s participating classrooms confirming completion of 20 total hours of required coaching per classroom entered by the provider into QPS by the due date and approved by the ELC.	
<input type="checkbox"/>	Coalition Approved Strategies		
	Each participating teacher/director complete the requirements of the approved strategy.	Description of approved strategy ad required evidence of completion:	