


July 19, 2021

**MEMORANDUM**

**TO:** Early Learning Coalition Executive Directors and Finance Directors

**FROM:** Shan Goff   
Director, Division of Early Learning

**SUBJECT: 2021-2022 School Readiness Wait List Appropriation 2021-015**

The Division of Early Learning (DEL) was provided a \$72 million dollar allocation in Specific Appropriation 83 of Chapter 2021-036, Laws of Florida, to expand school readiness services to families currently on the school readiness waiting list. To be eligible for this funding, an early learning coalition (ELC) must have children on its Waiting List as of July 1, 2021, that complies with Rule 6M-4.300, Florida Administrative Code (F.A.C). This proviso allocation requires the Division of Early Learning to work with each ELC to verify the number of children on its wait list.

The purpose of this memo is to provide instructions for all ELCs and RCMA to review and verify the number of children on the School Readiness Waiting List as of July 1, 2021. The School Readiness Waiting List with data from EFS Modernization with data as of June 30, 2021, reflects the number of children by coalition on the waiting list on the morning of July 1 as 10,740 children.

The 2020-21 School Readiness Waiting List Details Report is located at: <https://oel-reports.floridaearlylearning.com/#/workbooks/3313/views>. Each ELC can view its coalition and county-level reports, and a detailed child listing that corresponds to the monthly numbers from the last day of the month.

The 'Monthly Waiting List Details' tab is shown in yellow below. Note that DEL staff can see all detailed child data but ELCs can only see their children. County is a report option, along with the period to report. To facilitate the review and verification, this report can be exported to Excel.



ELCs are instructed to review the waiting list file to verify the number of children on the waiting list, and either confirm the total number of children or provide documentation to support any discrepancies within fourteen (14) calendar days and notify Bob Pope, [Bob.Pope@oel.myflorida.com](mailto:Bob.Pope@oel.myflorida.com). Along with this verification, DEL asks that ELCs communicate any limitation to the number of children the ELC will be able to place into care due to child care capacity issues within the ELC's service area. DEL will coordinate with ELCs as needed in order to complete review and verify data.

**SHAN GOFF**

EXECUTIVE DIRECTOR, DIVISION OF EARLY LEARNING

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The outcomes of this verification process will be incorporated into DEL's allocation plan to be submitted to the Governor's Office of Policy and Budget and chair of the Senate Committee on Appropriations and the chair of the House of Representatives Appropriations Committee by October 1, 2021.

We appreciate your prompt attention to this matter, and we look forward to allocating these funds to serve additional children on the waiting list.

SG/lmz

Attachment

# June 2021 Coalition School Readiness Waiting List Details

\*Source: Office of Early Learning EFS Modernization. Data as of  
6/30/2021

ELC of Alachua	35
ELC of Brevard	383
ELC of Broward	2,400
ELC of Duval	690
ELC of Escambia	14
ELC of Flagler and Volusia	286
ELC of Florida's Gateway	75
ELC of Florida's Heartland	127
ELC of Hillsborough	2,192
ELC of Indian River, Martin, Okeechobee	25
ELC of Lake	2
ELC of Manatee	164
ELC of Marion	518
ELC of Miami-Dade/Monroe	302
ELC of North Florida/Episcopal Children's Services	19
ELC of Northwest Florida	
ELC of Orange	1,256
ELC of Osceola County	338
ELC of Palm Beach	6
ELC of Pasco and Hernando	
ELC of Pinellas	
ELC of Polk	458
ELC of Santa Rosa	
ELC of Sarasota County	314
ELC of Seminole	552
ELC of Southwest Florida	67
ELC of St. Lucie	
ELC of the Big Bend Region	513
ELC of the Emerald Coast	4
ELC of the Nature Coast	
Redlands Christian Migrant Association	
<b>Grand Total</b>	<b>10,740</b>

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