

Laura McKinley

To: Laura McKinley
Subject: RE: EFS Mod. Reimbursements

From: Rodney J. MacKinnon- Executive Director <Rodney.Mackinnon2@oel.myflorida.com>
Sent: Wednesday, July 25, 2018 8:25 AM
To: Coalition Executive Directors <CoalitionExecutiveDirectors@oel.myflorida.com>; Finance Directors <financedirectors@oelmyflorida.onmicrosoft.com>
Cc: Melanie May <Melanie.May@oel.myflorida.com>; Amy Mathis <Amy.Mathis@oel.myflorida.com>; Robert Kreps <Robert.Kreps@oel.myflorida.com>
Subject: EFS Mod. Reimbursements

Good morning,

Our team (and some of your staff) has worked hard to clean up the data migration process. We have arrived at a crossroads.

- We believe we can get the data cleaned up in time.
- We have learned to expect the unexpected.
- We want your coalition to not have to rush at the last minute to ensure that providers are reimbursed properly.
- We want your coalition to have enough time to communicate a contingency plan.

Therefore, I believe that the best thing to do is to decide to approve the contingency plan now, in order to give your coalition time enough to successfully process reimbursement.

The contingency plan is similar to how your coalition would process provider payments in the event of a natural disaster. Your coalition will:

- Pay providers for July on-time, using amounts from your local accounting system for June, with an increase as appropriate to account for the extra day in July.
- Process July payments in EFS-Mod when possible, with attendance entered by the providers.
- Use the Transmittal to send the EFS-Mod July payments, which represent the correct payments for July, to your local accounting system.
- Use your local accounting system to reconcile the difference between the estimated July payments with the correct July payments from EFS Mod.

For new providers, your coalition will either pay them on-time using an estimated amount from your local accounting system, to be reconciled later, or simply pay them later after they enter their attendance into EFS-Mod.

Providers will still need to enter their attendance into EFS-Mod for July, when possible, and then be prepared to input it for August.

We believe this process will allow your coalitions to:

- Make payments timely.
- Have accurate data for July in EFS for coalition and OEL reporting.
- Allow you to use your local accounting system to reconcile at the provider level with the same established process used to reconcile the VPK Advance and True-up payments.
- Allow you to make any necessary adjustments afterward.

Some of your coalitions are at a place where 99%+ of your records have been migrated successfully. Therefore, you might want to consider only enacting this plan for the providers whose records haven't been cleaned up yet.

I'm sorry for the inconvenience. Please contact Melanie May or Amy Mathis if you need further assistance. Thank you.

RJM

Rodney J. MacKinnon
Executive Director
Office of Early Learning
State of Florida

250 Marriott Drive
Tallahassee, FL 32399
(P) 850.717.8554

rodney.j.mackinnon@oel.myflorida.com



Please Note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.